



Welcome to
 Edinburgh
College
SIGHTHILL CAMPUS

Edinburgh College

EC PERKS

For the future you want

Edinburgh College offers a range of benefits that can be accessed by employees.

FINANCE AND DISCOUNTS

Edinburgh College have two excellent pension schemes, as well as saving and borrowing options through Capital Credit Union. Employees can also access a range of discounts.

Pension Schemes

Two excellent pension schemes, Lothian Pension Fund (LPF) and the Scottish Public Pensions Agency (SPPA), are available to non-teaching and teaching staff respectively. For more information, please contact payroll@edinburghcollege.ac.uk

Pre-retirement Course through Age Scotland

Staff thinking about retirement have access to the Planning for your Future pre-retirement course provided by Age Scotland. Their one day course (or spread over two days when delivered online) covers managing the change process, occupying your time in retirement, financial planning, legal matters, and health and wellbeing in later life.

Saving and Borrowing Schemes Through the Capital Credit Union staff can save directly from their salary and access ethical financial services with a credit union membership. For more information, please contact HR through [Topdesk](#).

Bike to Work Scheme

Staff can purchase a tax free bike, along with any related equipment (e.g. lights, helmet, waterproofs, reflective clothing, locks, and luggage carriers) via Cycle Solutions. The college then leases the bike to staff via a salary sacrifice scheme over a 12 month period. Further information about the scheme can be found on the [Edinburgh College Cycle to Work scheme web page](#).



Software and IT Equipment

College employees are entitled to discounts on some Apple products including 5% off MacBook Air, MacBook Pro, iMac & MacPro and 2% off iPhone and iPad (any new product releases are not discounted). All that is needed is a staff email address. For more details on how to get these discounts, contact caroline_jones4@apple.com.

TOTUM Card (Student Discount Card)

College employees are eligible to buy a TOTUM Card online at www.totum.com. Cards cost £14.99 and will give cardholders access to thousands of discounts online and in person.

There is also a free version of the card called TOTUM Lite, which will provide cardholders with access to some of the discounts with no up-front cost.

To sign-up for a card, staff should complete the online registration form using their college email address and populating the 'course' and 'level of study' fields as 'other'. Once registered, the card will be delivered to one of the ECSA offices for collection. Please find directions for ECSA Offices on the [ECSA website](#).

Blackwells

Blackwell's - South Bridge, Edinburgh
Edinburgh College staff with a valid staff ID card will receive a 10% discount at Blackwell's bookshop on personal purchases of books, music and stationery (terms and conditions apply) either in store or reserving online for store pick up. Blackwell's is Edinburgh's oldest independent bookshop, selling over 250,000 titles since 1848, making this a great opportunity to visit and save money at Scotland's flagship store.

Macintyres Wholesale Jewellers

Macintyres Wholesale Jewellers, Frederick Street, Edinburgh. Edinburgh College staff receive free membership to Macintyres Wholesale Jewellers and can save up to 50% of the RRP on high-quality jewellery. More information can be found on the [Macintyres Wholesale Jewellers leaflet](#).

Register for membership at <https://www.macintyres.co.uk/authentication> using 5114 when prompted for your unique company number or code. This will generate your membership card and you can start to enjoy members prices immediately. Alternatively, you can register for membership in store by showing proof of employment (such as a pay slip) and quoting 5114.

Costco

As educators, all Edinburgh College employees are entitled to join the Costco membership scheme.

If you are interested in joining the membership scheme, all you need to do is visit the Costco warehouse located at Straiton (next to Ikea) with your staff ID card and a photo ID (driving license or passport). It will only take 5 minutes for you to join and you could shop on the day.

For more information please visit: www.costco.co.uk

Mortgage Advice Bureau

Mortgage Advice Bureau are delighted to offer a free broker service to all Edinburgh College staff. They will take care of everything from explaining all your options, and helping you select the right mortgage, to choosing the most suitable protection for you and your family, and handling the whole application process.

To take advantage of this, please click here to submit your details and one of their professional advisers will call you for a free no obligation chat: <https://mabsocial.com/edinburgh-college/>

FITNESS

Employees can take advantage of a discounted rate at our fitness and leisure facilities at Milton Road, Sighthill and Granton.



Gym Facilities

Milton Road: The Club has a swimming pool, a fully equipped gym with qualified personal trainers, and a range of fitness classes. Staff can join at a discounted rate. Further information and contact details can be found on [The Club section of the college website](#).

Sighthill and Granton: Our gyms have a great range of equipment including fixed and free weights as well as running and rowing machines. Staff can join at a discounted rate. Further information and contact details can be found on the [College Gyms section of the college website](#).

World of Football

World of Football on Marine Drive (near Granton Campus) is a newly built football facility including both indoor and outdoor 3G turf pitches. Staff are entitled to 25% off pitch hire, any pitch, at any time. Find out more on the [World of Football website](#).

HEALTH AND WELLBEING

The College offer a number of initiatives to support the health and wellbeing of colleagues including our employee assistance programme and flexible working options.



Employee Assistance Programme

MCL Medics EAP is a free and confidential counselling support service available to all employees and their families to help them with any problem they may be facing. It is completely confidential and available 24 hours a day, 7 days a week, 365 days of the year. You can access the service by calling free phone 0808 196 1441, logging in online at [MCL Medics website](#) with first time password WelcomeEDBC or by downloading the MCL Medics EAP app with activation code 467303.

Occupational Health Department

The college has an Occupational Health department that focuses on the physical and mental wellbeing of employees in the workplace. The department consists of the following health professionals - nurse, doctor and physiotherapist. All Occupational Health referrals to be made through line manager, and on an appointment basis.

Holiday Camps

Students deliver sports holiday camps at Granton campus during the October, February and Easter school holidays. These are open to primary school aged children (p1-p7).

Flexible Working

The college understands that employees may wish to work more flexibly at some time in their lives. All employees with at least 26 weeks' continuous service have the statutory right to apply for flexible working. The college encourages employees to have a balance between their work and family commitments, as this ensures we have a more supportive, effective and efficient workplace. For more information please contact HR through Topdesk.

LIFESTYLE

Many of our students learn their craft in one of our training salons or training kitchens. Employees at the College can take advantage of discounted rates at our training salons and training restaurants.

Hair Salons at Granton and Milton Road

Our training academies allow students to practise and gain the valuable skills needed for working in the hair and beauty industry. Partnering with industry experts Elemis, Wella and Dermalogica, staff can expect a premium service for a fraction of the cost. Staff are entitled to a 15% discount at both salons, an annual hairdressing membership is also available for £90 (subject to extra costs depending on services provided, prices correct for 20/21). More information can be found on the [Hair Salons section of the College website](#).

Barbershop at Granton

The Edinburgh College Barbershop specialises in male styling and grooming, it allows students to practise and gain the valuable skills needed for working in the barbering industry. Partnering with industry experts Elemis, Wella and Dermalogica, staff can expect a premium service for a fraction of the cost. Staff are entitled to a 15% discount and an annual barbering membership is also available for £40 (subject to extra costs depending on services provided, prices correct for 20/21).

More information can be found on the [Barbershop section of the College website](#).



Beauty Salons at Granton & Milton Road

Our training academies allow students to practise and gain the valuable skills needed for working in the hair and beauty industry. Partnering with industry experts Elemis, Wella and Dermalogica, staff can expect a premium service for a fraction of the cost. Staff are entitled to a 15% discount at both salons. Treatments range from £5-£20 per treatment. There are also annual memberships available for beauty and complementary therapy £175 and for hair, beauty and complementary therapy £250. Case studies will be advertised in advance and may incur additional/higher charges. More information can be found on the [Beauty Salons section of the College website](#).

Restaurants

eh15 at Milton Road and The Apprentice at Granton are open Wednesday to Friday during term time and are where cookery and hospitality students learn their craft. Serving to the general public, students cook and serve under the guidance of trained professionals ensuring that they are ready to work in some of the top restaurants and catering venues in the country. Staff are entitled to various discounts. For more information and prices, visit the [Restaurants section of the College website](#)



TRANSPORT

Employees at the College can apply for a parking permit, sign up for a lift sharing service and get discounted car and van hire from Arnold Clark.

Car Parking

Staff are entitled to apply for a parking permit which permits them to park in any of the Edinburgh College campus carparks for free. For further information please contact carparking@edinburghcollege.ac.uk

Car and Van Hire

All employees are entitled to a 20% discount off car and van hire with Arnold Clark. To take advantage of the offer, book your car or van hire via this link using promotion code CR20, and bring proof of employment with the college when you go to pick up the vehicle.

Electric Cars

Staff are entitled to use the electric cars to travel between campuses and on college business. For further information please contact ecar@edinburghcollege.ac.uk

Liftshare

Liftshare is a social enterprise providing a free carpooling service for staff. By signing up for the service employees can easily find colleagues who are travelling in the same direction as them, and contact them to arrange to share a lift. This will save staff money, reduce congestion in the car parks, and provide more social opportunities. It is entirely free to use. You can sign up here: edinburghcollege.liftshare.com. Please note that there is a separate Liftshare service for students.



LEARNING AND DEVELOPMENT

As an education provider, we are passionate about learning opportunities for our staff. Employees can enrol on Edinburgh College programmes relevant to their job and access LinkedIn Learning for free.

Course Waivers

Staff can enrol on Edinburgh College programmes of study and have their fee waived if the programme is relevant to their role. Places are subject to line manager approval and infill spaces being available, i.e. that staff are not taking the place of a standard paying student.

Learning Resource Centres (LRCs)

All college employees are automatically registered with the LRCs (libraries) across the four college campuses. Staff members can borrow books, DVDs, films and journals without incurring fines. The LRCs are part of the Edinburgh Library Passport Scheme. The passport allows access to over 20 library services in the Edinburgh area. Passports are issued from the LRCs main service desks.

LinkedIn Learning

LinkedIn is a great place to connect but also for development. At Edinburgh College, staff have full access to courses and training on LinkedIn Learning which can be accessed by [signing in to LinkedIn here](#).

Various additional contractual benefits including but not limited to progressive leave of absence arrangements including maternity and paternity leave.

*Non-core benefits (excluding pensions/contractual rights) may change from time to time as the college reviews what is the best way to provide staff benefits and what our staff want.







For more information on staff benefits please contact organisation.development@edinburghcollege.ac.uk



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For guidance please contact
guidance@edinburghcollege.ac.uk

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For the future you want

Edinburgh College is a registered charity in Scotland.
Charity number SCO21213

Our course portfolio and campus allocation
may be subject to alteration.

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