

PERSON SPECIFICATION

Head of Finance, IT & Corporate Services

Qualification/Professional Membership		
	Required	Desirable
Educated to degree level in an appropriate discipline	✓	
Hold a recognised Accountancy Qualification (e.g., CA, ACCA, CIMA)	✓	
Evidence of Continued Professional Development		✓
Experience/Knowledge		
Experience of the operation of group accounting structures, including ensuring that all inter-group transactions are properly accounted for, and that all parts of the Group are provided with the specialist financial support they need to fulfil their own activities.	✓	
Good understanding of developing strategic plans and experience of delivering positive results	✓	
Significant experience of the effective management and development of key staff	✓	
Expertise/experience in a broad range of regulatory frameworks	✓	
Experience of delivering good governance activities, including following regulatory guidance, report writing, presentations, training and preparations of agendas and writing clear and concise reports.	✓	
Experience of leading and developing an ICT service including FOI and GDPR requirements		✓
In depth experience of leading Treasury Management and Loan Portfolio	✓	
In dept experience of Long-term financial planning, modelling, Treasury Management and Loan Portfolio	✓	
Sensitivity analysis and scenario planning	✓	
Skills/Abilities		
Ability to demonstrate resilience	✓	
Ethical approach (though tinged with sufficient commercial nous) to working effectively within Hjaltland' s stated values and Business Plan	✓	
Ability to work under pressure to meet deadlines, use initiative, make judgements and take decisions	✓	
Demonstrable high level operational management, organisational and planning skills to meet demanding personal and team deadlines, ensuring all work is prioritised and delivered on time	✓	
Ability to work in partnership with the Senior Management Team	✓	
Excellent verbal and written communication skills, including negotiating, influencing and presenting skills	✓	
Ability to effectively manage diverse range of responsibilities	✓	
Good interpersonal skills and the ability to build good relationships with both internal and external stakeholders	✓	
Possess a full driving licence and have access to a vehicle		✓

PERSON SPECIFICATION
Head of Finance, IT & Corporate Services

Ability to initiate, write, update and implement complex policies and procedures	✓	
Ability to productively network with partnerships organisations and others	✓	
Ability to understand and connect with the challenges faced by people living within our communities	✓	
Sound understanding of IT systems and digital skills	✓	
Ability to demonstrate flexibility and work nonstandard hours when required, including at short notice	✓	