**Dynamic Earth Charitable Trust - Trustee Role Description**

Trustees help to set the strategic direction, and review and monitor Dynamic Earth’s work and activities, both financial and operational, supporting and challenging the Management Team in meeting the organisation’s mission and vision. Trustees play a key role by bringing their own experience to inform strategy and to act as ambassadors and facilitators for the organisation. The Chair of the Board may delegate certain tasks to individuals or groups of Trustees.

**General Qualities**

* Knowledge of some or all of the work and activities of Dynamic Earth.
* Ability to contribute to the strategic direction of the trust.
* Appreciation of the strategic/governance role of a Trustee in relation to the operational and managerial role of the Management Team.
* Enthusiasm and commitment to the vision and mission of Dynamic Earth.

**Specific Skills and Attributes**

**Scrutinising information**:

* Ability to scrutinise information supplied to Trustees via papers, reports and documents to enable effective and timely decision making.

**Contributing and communicating:**

* Ability to communicate and liaise with fellow Trustees and with the Dynamic Earth Management Team to ensure effective communication and appropriate decision making.
* Ability to work with a wide range of stakeholders.
* Good communications and interpersonal skills, diplomacy and collegiate approach.
* Ability to contribute to key areas of the organisation’s activities (including networking and fundraising) to help the organisation achieve its goals.

**Evaluating and Decision Making:**

* Ability to work co-operatively with the Chair, other Trustees and the Management Team to arrive at decisions which best meet Dynamic Earth's objectives.
* Act at all times in the best interests of Dynamic Earth.
* Work with other Trustees and the Management Team to determine overall direction and development of Dynamic Earth through the good governance, clear strategic planning and the setting and managing of performance targets.

**Financial and Risk Control:**

* Ensure robust financial and business planning management systems, including risk management procedures, are in place for internal and external scrutiny.

**Health and Safety:**

* Awareness of the duty of care for the health and safety of all associated with the organisation: its staff; volunteers; customers and service users and the general public.

**Values and Reputation:**

* Work co-operatively with other Trustees and the Dynamic Earth management team.
* Avoid potential conflicts of interest and declare these should they arise.
* Maintain absolute confidentiality about all sensitive/confidential information received in the course of carrying out the duties which come with the post of Trustee.

**Length and Conditions of Service:**

* Normally appointed for a 4-year term.
* Maximum consecutive period is 8 years (2 terms).
* Can be extended by 1 year where expertise and continuity are required to ensure the ongoing good management of the organisation
* This is a voluntary, non-remunerated position although reasonable expenses will be paid.